

**LANCASHIRE COMBINED FIRE AUTHORITY  
PLANNING COMMITTEE**

Meeting to be held on 18 July 2016

**ANNUAL PROGRESS REPORT 2015**

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**Executive Summary**

In line with the annual planning process, the Service presents a dedicated performance report to reflect progress made during the 2014/15 period.

As last year, the Annual Progress Report is made available in a film format to illustrate our operational, organisational and financial performance in a way that seeks to engage with the widest possible audience.

**Recommendation**

For the Planning Committee to endorse the production of the Annual Progress Report 2015 and authorise distribution to staff and public.

**Information**

Planning Committee will recall that 2015 saw the introduction of the first Annual Service Plan following a review of the Service corporate planning process in 2014.

The Annual Progress Report 2015 seeks to provide an overview of Service performance across the various incident types measured by our Key Performance Indicators, alongside our progress against the areas of work detailed in the Annual Service Plan 2015.

In order to encourage wider engagement, this year's Annual Progress Report, as per last year, will be provided by way of a short film which highlights important developments, celebrates achievements, updates major projects and summarises our financial and operational end-of-year performance statistics (as reported in the Measuring Progress summary provided to Performance Committee) and in our end of year accounts made available through the Service website.

The film will be shown to all members of staff and will be available to the public on the Service website and also via YouTube and Vimeo channels. It has been produced with in-house expertise and at no cost.

The video will be shown at Planning Committee, at which time permission will be sought to distribute internally and externally.

**Business Risk**

The Authority must provide the public with access to information about its performance.

**Environmental Impact**

None

**Equality and Diversity Implications**

A copy of the script used to produce the film-based report will be made available to people who are visually impaired. A subtitled version can be made available upon request.

**HR Implications**

N/A

**Financial Implications**

N/A

**Local Government (Access to Information) Act 1985****List of Background Papers**

Paper	Date	Contact
Reason for inclusion in Part 2, if appropriate: N/A		